

Nomination Papers

SMUS Board of
Governors 2018



St. Michaels
University School

Election of Governors to the SMUS Board
Sending Date: April 23, 2018

Current Board of Governors

ELECTED GOVERNORS

*Shelly Berlin
Kyman Chan '85
*Rani Dhillon
*Cathy Dixon
Peter Finamore '73
Ann Glazier Rothwell '85
Blair Hagkull
David Longridge '88
*Tim McGee, QC
Dan Sheehan
Ron Solmer
Michael Throne '72

APPOINTED GOVERNORS

Teresa Pryce, Parents' Auxiliary President
Jeremy Cordle '91, Alumni Association President
Mathew Geddes '93, Faculty Representative

ADVISORY GOVERNORS

David Angus '62
Graeme Crothall
The Hon. Anthony Quainton '46
Dr. Alexandra Richie '81
Tom Rigos '61
Anthony Souza '72

** Terms expire at the October 25, 2018 AGM*

Junior School 820 Victoria Avenue, Victoria, BC, Canada V8S 4N3 **Phone** 250-598-3922 **Fax** 250-592-0783
Middle School 3400 Richmond Road, Victoria, BC, Canada V8P 4P5 **Phone** 250-592-3549 **Fax** 250-592-3942
Senior School 3400 Richmond Road, Victoria, BC, Canada V8P 4P5 **Phone** 250-592-2411 **Fax** 250-592-2812

www.smus.ca

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To: Members of the St. Michaels University School Society

Re: Nominations to the Board of Governors

Dear Society Member,

It is time again for the annual election of school governors. This letter serves to advise you of the work that has been completed by the Nominations Committee and to seek any additional nominations from the Society. This year, the terms of four governors will expire at the October 2018 Annual General Meeting. One of those governors, Ms. Cathy Dixon, having served the maximum terms allowed, is not eligible for re-election. The Board wishes to recognize and thank Ms. Dixon for her many significant contributions over the past nine years as Co-Chair of the Strategic Planning Committee and member of the Board. Ms. Rani Dhillon has decided not to seek re-election. The Board is thankful to Ms. Dhillon for her dedicated service as Governor during the last eight years. The Nominations Committee has met over the last several months to review the composition of the current board, as well as the experience and skills we will require as the school moves forward with the execution of its Strategic Plan and its broader mission and vision. This is a task we take very seriously.

We have sought candidates who are willing and able to contribute their expertise, energy, time and resources to the School, to be fully engaged with the School, to provide a balanced, dedicated and fair-minded approach to the issues of the Board, and who are capable of long-term strategic thinking and vision to steward the school from strength to strength through the coming years. We always strive to achieve a board that is representative of the various school constituencies and one that is balanced in gender and geography. Governors who are completing terms are carefully evaluated for re-nomination relative to their contribution to the Board, as well as their adherence to prescribed expectations and principles of good governance.

As a result of our work this year, the Nominations Committee is very pleased that current governors Shelly Berlin and Tim McGee, QC, along with new nominees Shannon Hill '85 and Anthony Souza '72, have agreed to put their names forward for nomination. More detailed biographies and photos of these candidates are attached. In brief:

Shelly Berlin has two children at SMUS, one at the Junior School and one at the Middle School. Shelly is a certified management consultant with more than 20 years' experience. She is currently the managing partner at Berlineaton, a Victoria-based management consulting firm that specializes in strategy, business process redesign, and executive coaching. Shelly currently sits on the Strategic Planning Committee, Facilities and Technology Committee, Head of School Transition Committee, and Executive Committee.

Shannon Hill '85 graduated from SMUS in 1985 and is a family physician in Victoria. Originally from Regina, Saskatchewan, Shannon enjoyed being among the first girls in boarding at SMUS and served as Head Girl. She and her husband, Greg Southgate '84, moved back to Victoria in 2015 and two of their daughters currently attend SMUS, with a third daughter who graduated from SMUS in 2016. Shannon has a very strong affinity to the School and would welcome the opportunity to contribute as a Board member. She currently serves on the Facilities and Technology Committee.

Tim McGee, QC has two children, both of whom are graduates of SMUS. Tim was born and raised in Victoria. Tim was the Chief Executive Officer of the Law Society of British Columbia, the governing body for the legal profession in the province, from 2005 until his retirement in late 2017. Tim is currently Chair of the Board's Governance Committee, Nominations Committee, and the Head Support and Evaluation Committee he is also a member of the Head of School Transition Committee, Executive Committee and the Risk Management Committee as well as the Secretary to the Board.

Anthony (Tony) Souza '72 is an alumnus of 1972. During his time at the School, he was a recipient of the Ker Cup, Head of Harvey House, a school prefect, President of the XX Club, and was active in both cricket and rugby. Born and raised in Hong Kong, Tony has had a 40-year career in banking and finance working with Citibank, Standard Chartered Bank, and now with the ANZ Bank Limited Hong Kong as Executive Director and Senior Banker. Tony has served SMUS as an Advisory Governor for the past 20 years.

All four candidates are talented and dedicated individuals whose commitment, leadership and energy will be invaluable to the Board and the School. These nominees are willing and able to contribute to the ongoing development and governance of the School. Each can serve the Board in different, yet complementary capacities. Each is aware of the level of commitment that is involved in accepting a position as governor and is more than up to the task. It is for these reasons that we ask that you consider favourably endorsing the Nominations Committee's slate of candidates.

For the benefit of new Society members or for those members who may be unfamiliar with the nominations process, the Nominations Committee has prepared a question and answer paper that outlines much of the detail of the process and lists the committee members. The Q&A paper is accessible on the School's website at www.smus.ca/nominations or can be requested by emailing board@smus.ca.

Under the bylaws, Society members may also, at this time, nominate members for these board positions. Candidates proposed by members should submit the nomination papers at the end of this package, together with a detailed biography of about 300 words addressing both general and specific skills and experience. All candidates must also include a recent colour photograph (white background, high resolution file, 900x1260 pixels). We ask all prospective candidates to fully consider the expectations of board service prior to nomination. These expectations include: attending board meetings, contributing to the activities of at least one board committee, attending multi-day retreats at the School twice a year, contributing to the development of the School through specific knowledge and skill sets, contributing to the development of the School through financial support and active involvement in the annual and capital funds and contributing as a fiduciary of the School, setting the course for sound fiscal, strategic and educational policy.

The final date for the nominations to be submitted is May 14, 2018.

Sincerely,



Ron Solmer
Governor and Past Chair, SMUS Nominations Committee



St. Michael's
University School

Nomination Papers

SMUS Board of Governors 2018

Four Candidates Nominated by the St. Michaels University School Board of Governors Nominations Committee

Shelly Berlin



Shelly Berlin is a certified management consultant and executive coach with more than 20 years' experience. Shelly is currently the managing partner at Berlineaton, a Victoria-based management consulting firm that specializes in strategy, business process redesign and executive coaching. Prior to cofounding Berlineaton with her husband, Richard Eaton, Shelly worked for PricewaterhouseCoopers and Andersen Consulting.

Shelly grew up in Edmonton, attended the University of Alberta, studied business for a year at Walt Disney World in Florida, then relocated to Vancouver to complete her MBA. Twenty-two years ago, she and Richard moved to Victoria where they built their business, consulting to the public and private sectors, as well as to independent schools across Canada.

Shelly has worked in a consulting capacity with over 25 independent schools, primarily in the area of strategy development and execution. She has served one term as a Governor on the SMUS Board, and currently sits on the Strategic Planning Committee, Facilities and Technology Committee, Head of School Transition Committee, and Executive Committee.

Shelly spent four years as a governor at St. Christopher's Montessori School in Oak Bay, her last year as Chair.

Shelly and Richard have two children who attend the Junior School and Middle School. Shelly enjoys running, hiking, travelling and spending time with friends and family.

Shannon Hill '85

Shannon Hill, originally from Regina, Saskatchewan, was among the first group of girls in boarding, graduating from SMUS in 1985. During her three years at the School, Shannon participated on a number of school sports teams, served as Head Girl, and made lifelong friendships.

She and her husband, Greg Southgate '84, moved back to Victoria in 2015 and two of their daughters now attend SMUS, with a third who graduated from SMUS in 2016. Shannon and her husband have 15 family and extended family members who have attended SMUS, most as boarding students.

Shannon earned a Bachelor of Arts in Economics from Georgetown University and a Bachelor of Laws from UBC. She articulated with Lang Michener Lawrence & Shaw in Vancouver and practiced corporate and securities law before joining the in-house counsel team at Placer Dome Inc. After seven years of legal practice, Shannon returned to UBC to pursue her passion for medicine and obtained her MD. She now enjoys working as a family physician in Victoria.

Shannon has a very strong affinity to the school and would welcome the opportunity to contribute as a Board member. She currently serves on the Facilities and Technology Committee.



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Tim McGee, QC

Tim McGee was the Chief Executive Officer of the Law Society of British Columbia, the governing body of the legal profession in the province, from 2005 until his retirement in late 2017.

Prior to joining the Law Society, Tim was President of Bell TV, Canada's largest satellite TV provider. Previous roles include Chief Legal Officer of Bell Canada and Vice-President, General Counsel and Corporate Secretary of AT&T Canada Inc.

Tim was called to the bar in 1987 and began his legal career with the Toronto law firm now known as Torys LLP. He also served two years as Executive Assistant to BC's Attorney General. Tim was appointed a Queen's Counsel (QC) in 2013, a recognition given by the province for exceptional service to the legal profession. Tim has also served as President of the International Institute of Law Association Chief Executives, a leading international organization of law societies around the world.

Born and raised in Victoria, Tim was educated at Harvard University and the University of Ottawa Law School. He was a member of the Harvard varsity rowing team and he competed at the national and international levels.

Tim is married to Mary Mullens and they have two children, Charlotte '09 and Fraser '11, both of whom are graduates of SMUS.

Tim and his family have been active supporters of the School since they moved back to Victoria from Toronto in 2005. Tim is currently Chair of the Board's Governance Committee, Nominations Committee, and the Head Support and Evaluation Committee and he is also a member of the Head of School Transition Committee, the Board's Executive Committee, and the Risk Management Committee as well as holding the office of Secretary to the Board.

Anthony Souza '72

Anthony (Tony) Michael Souza is an alumnus of 1972. Born and raised in Hong Kong, Tony was part of St. Michaels University School's first graduating class after the amalgamation of University School and St. Michael's School in 1971. He was the Ker Cup winner in 1972, Head of Harvey House, a school prefect, President of the XX Club, and was active in both cricket and rugby.

He has been active in SMUS activities for more than 20 years, serving as an Advisory Governor during this time.

Tony graduated from Whitman College with a BA in history and from the Thunderbird Graduate School of International Management (ASU) with a master's degree in Global Management. He has worked worked in Greece, Tunisia, Saudi Arabia, South Korea, the United Kingdom and Japan, primarily with Citibank, Standard Chartered Bank in senior corporate banking roles that span a 40-year banking and finance career. He is currently serving as Executive Director and Senior Banker for ANZ Bank's institutional business in Hong Kong.

Tony is a General Committee Member of the Hong Kong Club, General Committee Member of the Shek O Country Club, General Committee Member and Trustee of the Club Lusitano and a Director of the Portuguese Education and Welfare Foundation. He is also a Voting Member of the Hong Kong Jockey Club and he currently serves as a Racing Official in the Club.



St. Michaels University School Vision

*To learn, to lead, to serve; discovering the promise
in our selves and the world.*

St. Michaels University School Mission

*Our school seeks the excellence in all of us, with passion and compassion.
We are a community shaped by the pursuit of truth and goodness,
providing outstanding preparation for higher learning and for life.*



Nomination Papers

SMUS Board of Governors 2018



St. Michaels University School

St. Michaels University School Society Nomination Paper

Closing Date: May 14, 2018

St. Michaels University School Society Bylaws require the Nominations Committee to identify and nominate suitable candidates for election to the Board of Governors, and the four candidates named in this circular are so nominated. Individual Society members may nominate other candidates. Each individual nomination requires a nominator and seconder by current Society members in good standing, together with an acceptance of the nomination by the nominee, who must, herself or himself, be a Society member in good standing.

I, _____ of _____
Please print name *City*

hereby nominate for election to the Board of Governors of St. Michaels University School,

_____ of _____
Nominee's name *Nominee's city*

Dated on the _____ of _____, 2018.
Day *Month*

Signature

I, _____ of _____
Please print name *City*

hereby second the nomination for election to the Board of Governors of St. Michaels University School,

_____ of _____
Nominee's name *Nominee's city*

Dated on the _____ of _____, 2018.
Day *Month*

Signature

I, the above named _____
Please print name

hereby accept the above nomination and enclose my biographical information and photo.

Dated on the _____ of _____, 2018.
Day *Month*

Signature

All nominations, together with biographical notes of approximately 300 words and a recent colour photograph (*white background, high-resolution file, 900 x 1260 pixels*), must be in the hands of the Nominations Committee no later than 4:00 pm on May 14, 2018, and should be mailed, faxed or delivered to:

Ron Solmer, Past Chair, Nominations Committee
St. Michaels University School
3400 Richmond Road
Victoria BC, Canada, V8P 4P5

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